

Patient Engagement Workgroup Kickoff Meeting

Wednesday, December 9, 2009

11:00 AM – 12:00 PM

Number: 888-232-0366

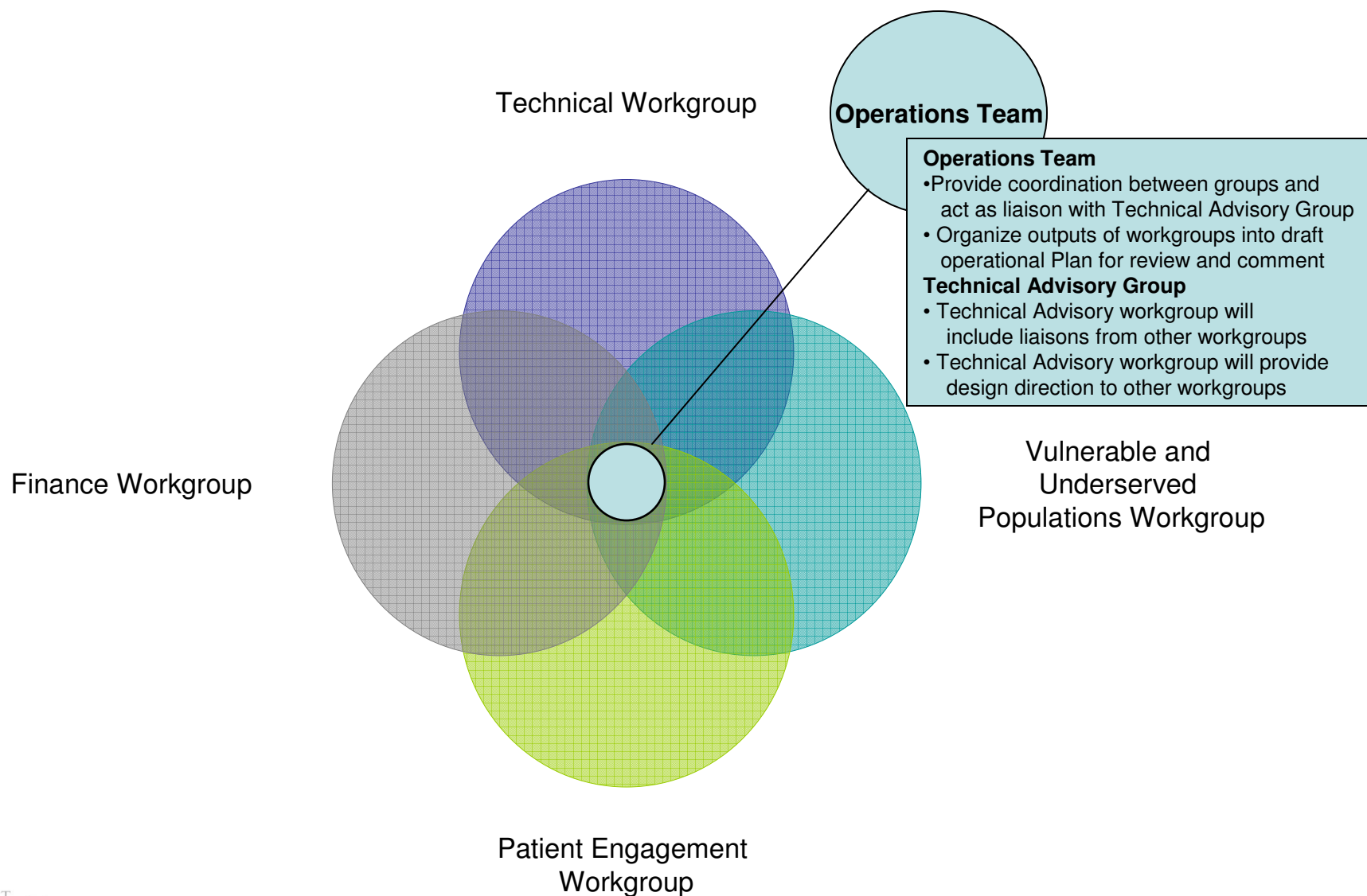
Participant passcode: 355658

Agenda

Topic	Discussion Items	Time
➤ Introductions		5 min
➤ Workgroup Framework		5 min
➤ Review Workgroup Charter	<ul style="list-style-type: none"> ➤ Goals ➤ Objectives 	15 min
➤ Deliverables	<ul style="list-style-type: none"> ➤ Required for Operational Plan ➤ Long Term Deliverables 	15 min
➤ Project Milestones and Timelines		15 min
➤ Wrap-up and Next Steps	<ul style="list-style-type: none"> ➤ Call for Co-Chairs ➤ Next meeting 	5 min

Please access materials, including the workgroup charter, here: <http://www.hie.ca.gov/>

Workgroup Framework



Patient Engagement Workgroup Charter

Purpose	This Workgroup will identify innovative approaches to engaging and empowering patients and their families through the use of technology that harnesses the HIE infrastructure, and recommend how to incorporate these approaches into the State's HIE services.
Linkage to other Efforts	Other efforts, such as the California Privacy and Security Board (CalPSAB), Medi-Cal meaningful use program, workforce training, regional extension centers and others must be incorporated into the process as appropriate. As necessary, ad hoc committees that include members of CalPSAB and Workgroup members will be created to effectively and quickly deal with issues.
Principles and Objectives	The process for developing a consumer and patient engagement strategy should be collaborative, open, inclusive, fair, and transparent.
	Meaningful use requirements and HIE services should serve as the foundation for developing a patient engagement strategy and recommendations.
	Patient engagement should address how personal health records (PHRs) factor into Overall health management, and the best ways to use PHRs to advance consumer empowerment.
	Each point of care should be a point of patient engagement where the patient's Physician guides the patient and his or her family in understanding and participating in the promise of HIE.
	The Workgroup should encourage entrepreneurship and a burgeoning competitive Commercial marketplace for secure and sound HIE products and services that will encourage patient and Family engagement in health care decision making.

Workgroup Charter, continued

Goals	Draft a detailed plan for patient engagement for statewide HIE services, and to develop the patient engagement strategy to be incorporated into the Operational Plan.
	Define key elements, timeline, and resources required for a patient engagement strategy, including specific tools to ensure patient access to and control of their health information.
	Create patient education materials and patient awareness initiatives.
	To recommend patient engagement programs to assist the HIE Governance Entity and the State to put the expected \$38.8 million in HITECH grant funding to the best and highest use.
	Develop patient-centric use cases to ensure that implementation maintains a focus on patient involvement and inclusion.
	Define metrics and measurement tools to ensure that patient engagement objectives are being met.
	To garner support, consensus and buy-in from California consumer advocacy networks, eHealth and Health 2.0 innovators in patient self-management tools, and providers, payers and other stakeholders working to foster patient engagement with HIE services.

Workgroup Deliverables

Topic	Discussion Items
Required for Operational Plan	<ul style="list-style-type: none"> ➤ Patient engagement strategy for inclusion in the operational plan, defining key elements, timeline, and resources required to implement the strategy ➤ Requirements for incorporation into the technical design to ensure that meaningful use requirements, as well as mechanisms for patient access and control are incorporated into HIE services ➤ Communications plan to facilitate patient education and awareness of HIE and tools for patient access and control of their health information ➤ Metrics and measurement tools to ensure that objectives of the patient engagement strategy are monitored and met ➤ Patient Engagement Workgroup project schedule (2010 - 2013) ➤ Staffing plans for patient engagement workgroup and operations (2010 - 2013) ➤ Cost estimates for patient engagement workgroup and operations (2010 - 2013) ➤ Issue identification and risk mitigation strategies
Other/Long Term Deliverables	<ul style="list-style-type: none"> ➤ Define opportunities for pilots and demonstration projects to connect eHealth vendors and entrepreneurs with Operational Plan process ➤ Garner support, consensus and buy-in from California consumer advocacy networks, eHealth and Health 2.0 innovators in patient self-management tools, and providers, payers and other Stakeholders working to foster patient engagement with HIE services ➤ Measure and monitor progress against defined metrics and recommend actions to ensure patient engagement strategy objectives are met on a timely basis

Project Milestones and Timelines

Weekly meetings; after 12/17, meet every Tuesday

Mtg	Key Topics and Decisions
12/9	<ul style="list-style-type: none"> ➤ Initial kick-off meeting and education ➤ Finalize charter; ➤ Create project schedule through March 31st, 2010 / Operational Plan submission
12/17	<ul style="list-style-type: none"> ➤ Initial working session on operational plan deliverables
12/22	<ul style="list-style-type: none"> ➤ Continued working sessions on operational plan deliverables
12/29	<ul style="list-style-type: none"> ➤ Draft outlines for operational plan deliverables
1/5	<ul style="list-style-type: none"> ➤ Finalize and distribute outlines for operational plan deliverables
1/12	<ul style="list-style-type: none"> ➤ Initiate operational plan deliverable development
1/19	<ul style="list-style-type: none"> ➤ Incorporate feedback from advisory board into operational plan outlines ➤ Draft operational plan deliverables
1/26	<ul style="list-style-type: none"> ➤ Draft operational plan deliverables ➤ Develop project plan, staffing and budget requirements for 2010 through 2013 to support operational plan deliverables

Week	Key Topics and Decisions
2/2	<ul style="list-style-type: none"> ➤ Finalize first public draft of operational plan deliverables
2/9	<ul style="list-style-type: none"> ➤ Review and reconcile operational plan components with other workgroups
2/16	<ul style="list-style-type: none"> ➤ Incorporate feedback from advisory board into operational plan deliverables ➤ Update operational plan deliverables
2/23	<ul style="list-style-type: none"> ➤ Compile all components into a complete draft operational plan
3/2	<ul style="list-style-type: none"> ➤ Work with Operations Team to finalize operational plan draft for public distribution and comment
3/9	<ul style="list-style-type: none"> ➤ Workgroup review and comment on complete operational plan
3/16	<ul style="list-style-type: none"> ➤ Incorporate feedback from advisory board into operational plan deliverables
3/23	<ul style="list-style-type: none"> ➤ Incorporate public feedback into operational plan deliverables
3/29	<ul style="list-style-type: none"> ➤ Finalize operational plan for submission to ONC

Wrap-up and Next Steps

➤ **Call for Co-Chairs**

- Responsibilities
 - Lead weekly workgroup calls
 - On point for on-time deliverables for Operations Plan
 - Participate as member of core Operations team to coordinate among workgroups and provide updates to Advisory Board
- Process for selecting co-chairs
 - Please email your nomination to Julie Murchinson at jmurchinson@manatt.com
 - Nominations will be presented to the State for selection
 - A representative from the state project may contact you.

➤ **Workgroup Staff**

- Julie Murchinson and Amanda Goltz
- Joseph Ray, Alana Ketchel, and Kier Wallis

➤ **Next Steps**

- Contact co-chairs over the next week
- Review Health Information Exchange Cooperative Agreement Application to ONC, containing Strategic Plan and budget
 - Available here:
<http://www.hie.ca.gov/FederalUpdates/CAHIECooperativeAgreementApplication/tabid/95/Default.aspx>
- **Next meeting Tuesday, December 15, 2009 at 1:00PM to 2:00PM. Dial in: 888-232-0366; Participant passcode: 355658**